

GSIT Meeting

August 27, 2018

Meeting Start 12:00 PM

LSW

Attendees: Ana Chicas-Mosier, Kirstin Hester, Md Ibrahim, Chris Goodchild, Joel Hickey, Stacey Herriage, Debarati Chanda, Paige Krupa, Tim Black

Minutes

Agenda item: Committee Membership

Discussion:

Survey Monkey will be sent out with descriptions of committees for participants to rank their preferred committee membership

Members must be on a committee to be an active member of GSIt with access to potential monetary awards

Committees are: Social (primarily Kirsten and Sarah and likely will remain as they have admin access), Undergraduate outreach, Poster session, Graduate Outreach

Action items

Fill out Survey Monkey form!

Deadline

Sept. 7th @ 5PM

Agenda item: National SETAC Meeting

Discussion: This year the meeting will take place in Sacramento, CA on November 4th-8th.

Abstracts are due on June 6th. Late abstracts can be submitted until June 13th for a \$50 fee.

SETAC gives out Travel Awards – applications due on June 8th. These awards require a letter of recommendation, so don't wait until the last minute. For more information, look on the SETAC website, [here](#).

Something to consider – students can only win these awards once as a MS student and once as a PhD student (2 total). Next year's meeting will be expensive (Toronto, Canada) so some students may prefer to "save" this award for next year.

Action items

Submit abstracts

Deadline

June 6th

Agenda item: Grand Lake Clean-Up Moved

Discussion:

Our Grand Lake clean-up event was cancelled last month because our intended area was already clean! We are planning to reschedule the event after the Spring semester (possibly the week after finals).

Action items

Deadline

✓ none

none

Agenda item: Accounting and Fundraising – Stacey

Discussion: Currently GSIT does not have a bank account to handle any incoming funds. This would need to be set-up before any fundraising takes place.

Suggested: Exchange Bank – We can open an account without a deposit; however, our group will need to obtain a Tax ID in order to do so.

This is not currently allowed by our constitution, Article VIII Section 3: “The funds of the Graduate Society, if any, will be deposited with the University banking services and these may be audited yearly, preferably at the time a new treasurer is installed”

Homecoming walk-around is a potential target for a fundraiser.

- We would need to provide goods for “free” and ask for a donation.
- Fundraising Ideas – Bake sale, water bottles
- In order to do this, we would need to front \$25 for a booth space (includes table and chairs – may need to bring additional equipment)
- Meeting regarding homecoming booths is on September 11th 9 PM in the Jones Seminar Room of the Alumni Center
- Would want to be able to provide a quick “mission statement” to potential customers
- and the deadline for reserving a booth space is the 14th.
- Members would likely need to fund the up-front costs.

We could possibly use these funds to support an end-of-year banquet. Additional ideas should be considered.

What committee would be in charge of this? No decision made at this meeting.

Suggestions: Undergrad/Graduate Outreach (potentially a combination), Poster Session Committee, Create a new committee (Financial/Fundraising Committee?)

It is necessary to balance the number of committees with membership.

Ana may send out an email to try and get a better headcount of active members before deciding about adding an additional committee.

Action items**Deadline**

✓ none

none

Agenda item: Additional Discussion

Increasing Membership – How do we accomplish this?

- Put together an email to send to chemical engineering, biochemistry, veterinary biomedical sciences (Potentially a role for the grad outreach committee)
- Improve the interaction between the toxicology groups here and at OSU-Tulsa and CHS
 - CHS does not have a separate student organization but has little participation with us. How can we improve this?
 - Need to find a student in Tulsa to act as a liaison.
- Consider changing the “branding” of the group to encourage students from more diverse research areas.

Spring Poster Session

- Could we consider inviting local toxicology-related companies to the session?
- What about extending invitations to other universities? (OU, TU, NSU, etc.)
- If we invite additional participants/attendees, we may need to consider changing the venue to allow for more space.

Action items**Deadline**

✓ none

none

Other Information**Special notes:**

Motion to adjourn 12:28