



Graduate Society for Interdisciplinary Toxicology (GSIT)



Meeting Minutes (Jan 2021)

01/27/2021, Wednesday, 9 AM, Zoom meeting

Attendees: Md Ibrahim, Sarah Hileman, Debarati Chanda, Adriana Townsend, Shauni Windle, Katie Oswalt, Justin Scott, Carey Pope, David Wallace. Total= 9.

Agenda 1: Discussion about recent changes in GSIT officer positions

Following resignation of Stacey as the President, our faculty advisor, Dr. Pope proposed two options. Option 1, Vice president becomes president and we elect a new VP. Option 2, we dissolve the current committee and elect a new committee. Option 1 was accepted unanimously in the meeting today. This committee will serve the GSIT for this Spring 2021 and hold a new election at the end of the semester. Md Ibrahim will be the president of GSIT for remaining time of the semester. Bobby and Sarah have been considered as candidates for the VP position. Ibrahim will send out a poll soon to all GSIT members to vote for the candidates for this position.

An update in rules regarding officer changes in our Constitution was suggested by Dr. Pope. The following image from the GSIT constitution describes the roles of GSIT officers.

- Section 3.** The duties of these officers shall be:
- The **President** of the organization is required to call-to-order and to close monthly meetings of the Graduate Society as well as bear the responsibility for the general health of the Graduate Society as a whole. The president is also the “face” of the organization and oversees the **Treasurer**.
 - The **Vice-President** of the organization is required to preside over the individual committees as well as to assist the President in various processes as needed. The Vice-President is also responsible for determining each individual member’s and regular member’s eligibility and oversees the **Secretary**.
 - The **Treasurer** is responsible for the financial aspects of the Graduate Society including the collection of raised funds, the bank account of the Graduate Society, and the administration of payments, with the approval of the president. The treasurer shall also attend the annual treasurer’s workshop at OSU.
 - The **Secretary** is responsible for taking role and keeping notes of each monthly meeting of the Graduate Society. The secretary is also responsible for maintaining a roster of members in good standing and for filing organizational reports with the Department of Campus Life.

Agenda 2: Forming GSIT committees

There are 5 GSIT committees:

Graduate outreach committee
Undergraduate outreach committee
Symposium committee
Social committee
Fundraising committee

GSIT members can volunteer to be part of these committees and actively participate in societal activities. Being a part of the committee ensures eligibility for fellowships, travel awards and official position. The activities of each committee will be discussed as we progress through the semester. Ibrahim will send out a survey soon to all GSIT members who can choose the committee they want to be a part of.

It was decided in the meeting that Sarah and Adriana will continue as members of the Social committee.

Agenda 3: ITP symposium 2021

The 2021 Interdisciplinary toxicology (ITOX) symposium will be held for two days. Potential dates recommended were April 21st and 22nd. The symposium will be held virtually.

First day will be poster session followed by platform presentation by fellows of the society and invited speakers. Second day will be presentation by ITOX faculty.

Two invited speakers have already been confirmed and a suggestion for third speaker has been left open.

Agenda 4: Planning for Spring 2021

The committee decided to successfully conduct the ITOX symposium this year. Several proposals were put forward by Ibrahim to increase the participation and visibility of GSIT. These include:

- Increase activity in social media platform.
- A weekly introduction of all GSIT fellows on the social media.
- Graduate outreach committee- increase visibility of GSIT program and activities to other departments, providing information about fellowships, travel awards etc.

- Undergraduate outreach committee- Interaction with undergraduates and encouraging them to present their research in upcoming symposium.

Agenda 5: Miscellaneous

Discussion on whether to update the mailing list to include alumni and former members of the society. Inclusion of ITOX faculties to the mailing list were also considered.

Motion to adjourn: 9:38 AM

Seconded: Sarah