

Graduate Council Meeting Minutes August 23, 2024

Present:

Dr. Veronique Lacombe, Vice-Chair
Dr. Shiping Deng, Group I
Dr. McKale Montgomery, Group I
Dr. Graig Uhlin, Group II
Dr. Richard Boles, Group II
Dr. Jessie Mao, Group III
Dr. Kevin Moore, Group III

Dr. Peter Richtsmeier, Group IV
Dr. Stephen Nemeth, Group IV
Dr. Mike Yough, Group V
Dr. Kat Gardner-Vandy, Group V
Dr. Joshua Butcher, Group VI
Dr. David Wallace, Group V

Guests: Eshan Maitra and Marcia Sun, GPSGA

Graduate College:

Dr. Melanie Morgan, Chair & Dean
Dr. Rebecca Sheehan, Interim Associate Dean
Dr. Matt Lovern, Associate Dean

Dr. Lacombe called the meeting to order at 1:32 p.m.

Introductions – Dr. Lacombe welcomed and introduced Dean Melanie Morgan and the newest Subject Matter Group members, Dr. Richard Boles (History), Dr. Stephen Nemeth (Political Sciences) and Dr. Rudra Channapanavar (Vet. Pathobiology).

After ~ 15 years of service as Senior Associate Dean of the Graduate College and 1 year as interim Dean, Dr. Van Delinder has returned to a full-time faculty position in the Department of Sociology.

APC Items – No APC items

Approval of Minutes – A motion to approve the May 3, 2024 meeting minutes was made by Dr. Richtsmeier and seconded by Dr. Deng. The motion was approved.

GPSGA Report - The first General Assembly meeting of the 2024-2025 term, scheduled for Wednesday, August 28, at 5:30 PM in Social Sciences and Humanities (SSH) 035. An online option will only be available for Tulsa and OKC representatives/liaisons. The 2024-2025 GPSGA executive team warmly invites the graduate and professional community to attend and participate in the General Assembly!

GPSGA Assistance/Grant/Fund Information - Travel Assistance Application: The Fall 2024 GPSGA Travel Assistance Application will open after the first General Assembly meeting. Applications will be accessible on the GPSGA Canvas page. As in previous semesters, the

Finance Committee will review all applications at the end of the semester. Applicants will be notified of approval decisions via email once all applications have been collected and evaluated.

Co-Sponsorship Fund: The Fall 2024 GPSGA Co-Sponsorship Fund application is now open and will close on Monday, September 30.

GPSGA Membership Application - All representatives and liaisons—both continuing and new—from graduate and professional student organizations and departments under the GPSGA umbrella are required to complete the membership application form by **Monday, September 30**. This form will be available for download on Canvas at the first General Assembly meeting.

Graduate College Report

Introduction - Dean Morgan introduced herself and provided her vision for the Graduate College. This was followed by Q&A session with SGM officers.

Pop Up Popsicles - Dean Morgan announced a “Pop Up Popsicle” event for Tuesday, August 27th from 11:00 – 1:00 on the north side of Whitehurst Hall. She invited everyone to stop by and meet our students.

Old Business – none

New Business

Multiple PhD Regulation – Dr. Lovern provided information on revising the policy on the number of PhD degrees a student can take simultaneously. This was also discussed in the ADR Meeting earlier this week. Dr. Lovern mentioned one idea from this meeting is to create a road map. The example given was a DHCA candidate obtaining a degree in Industrial Engineering at the same time.

Graduate Coordinator Training – Dr. Sheehan opened a discussion about Graduate Coordinator training via Zoom to discuss roles, Slate, tuition waivers, professional development, Banner, graduation, certificates and deadlines.

Associate Dean Search – Dean Morgan reported that a search is happening to fill the Senior Associate Dean position within the Graduate College and thanked the Council for meeting with the candidates.

Subject Matter Group Information – Dr. Lacombe reviewed the document entitled “SMG Officer Duties and Best Practices” that was attached to the meeting email.

Dr. Lacombe also encouraged officers to review their SMG bylaws and reminded that elections should occur soon to fill out the vacancies for groups 3, 4 and 5. It was also suggested to send a welcome letter to all the graduate Faculty to remind the role of graduate council and to read the Graduate Faculty Monday Memo.

A motion to adjourn the meeting at 2:58 was made by Dr. Moore and seconded by Dr. Deng. The motion was approved.