

Graduate Council Meeting Minutes January 24, 2025

Present:

Dr. Veronique Lacombe, Vice Chair
Dr. Sarah Foss, Group II
Dr. McKale Montgomery, Group I
Dr. Jessie Mao, Group III
Dr. Kevin Moore, Group III
Dr. Yu Feng, Group III

Dr. Peter Richtsmeier, Group IV
Dr. Marten Brienens, Group IV
Dr. Mike Yough, Group V
Dr. Joshua Butcher, Group VI
Dr. David Wallace, Group VI
Dr. Rudra Channapanavar, Group VI

Graduate College:

Dr. Melanie Morgan, Chair & Dean
Dr. Rebecca Sheehan, Interim Associate Dean
Dr. Matt Lovern, Associate Dean
Dr. Carol Powers, Assistant Dean

Dr. Lacombe called the meeting to order at 1:34 p.m.

Approval of Minutes – A motion to approve the November 22, 2024 meeting minutes was made by Dr. Brienens and seconded by Dr. Yough. This motion was approved.

APC Items – Dr. Lovern provided a brief description of the APC items listed below. A motion was made by Dr. Brienens and seconded by Dr. Yough to accept these new programs and changes. The motion passed.

Dr. Lovern further proposed an expedited review process for courses when only minor changes require approval. A discussion followed regarding the distinction between “minor” and “major” changes. Criteria for expedited review through the APC will be developed and submitted for consideration by the Graduate Faculty Council.

• **New Program Requests:**

- 1. GCRT in Fashion Design – Digital Product Creation
- 2. GCRT in Collaborative Piano
- 3. GCRT in Forensic Investigation of Impaired Driving
- 4. GCRT in Dyslexia

• **Program modifications Approved:**

- 1. Doctorate in Healthcare Administration - DHCA - correct degree sheet error
- 2. GCRT in Sport Communication - updated with course additions and deletions
- 3. Masters of Engineering (MEN) Mechanical and Aerospace Engineering - remove GRE requirement
- 4. Masters of Music (MM) Applied Music - required course updates

- 5. Masters in Public Health - MPH - required course updates
- 6. MS Animal Science - remove GRE requirement; required course updates
- 7. MS Design and Merchandising Interior Design - update program name to better reflect the major
- 8. MS Design and Merchandising - Merchandising - new course offerings
- 9. MS Integrative Biology - required course updates
- 10. MS Microbiology, Cell, and Molecular Biology - required course updates
- 11. MS Management Information Systems Big Data Analytics - lower required hours from 33 to 30
- 12. MS Management Information Systems Cybersecurity - lower required hours from 33 to 30
- 13. MS Management Information Systems Health Analytics - lower required hours from 33 to 30
- 14. MS Mass Communications - correct degree sheet; required course updates
- 15. MS Plant Biology - add research proposal defense requirement to degree sheet, reflecting what is already done
- 16. PhD Curriculum Studies College Curriculum and Teaching - remove GRE requirement
- 17. PhD Curriculum Studies Curriculum and Leadership - remove GRE requirement
- 18. PhD Curriculum Studies International and Peace Curriculum - remove GRE requirement
- 19. PhD Education Literacies and Language Arts Education - update program name to better reflect the major
- 20. PhD History - required course updates
- 21. PhD Integrative Biology - remove requirement for MS degree prior to pursuing PhD reflecting practice already in place
- 22. PhD Microbiology, Cell, and Molecular Biology - reducing required hours for PhD from 90 to 65
- 23. PhD Nutritional Sciences - required and electives course updates

GPSGA Report

GPSGA Meeting Reminder - The fifth General Assembly Meeting of the academic year—and the first for Spring 2025—will take place on Wednesday, January 29, at 5:30 PM in SSH 035. An online option will be available for GPSGA representatives and liaisons from Tulsa and OKC campuses.

GPSGA Membership Application - Spring 2025 New representatives and liaisons from various graduate and professional student organizations and departments must complete the membership application form. This form will be available for download via Canvas on the day of the January general assembly and needs to be submitted through the designated Microsoft Form Submission Portal.

GPSGA Assistance/Grant/Fund Information - The Fall 2024 Post Conference Report for the GPSGA Travel Assistance and the Post Event Visual Report for the Co-Sponsorship Fund are now open. Please submit the relevant documents to support the applications to Canvas. All

application forms and assignments are available on the GPSGA Canvas page. The Finance Committee will review all applications at the end of the semester, as previously conducted, and applicants will be notified via email of approval decisions after all applications have been collected and evaluated.

The Spring 2025 GPSGA Co-Sponsorship Fund Application is open until Monday, February 17, and it is intended for events taking place between January 1 and May 31. Please carefully review the GPSGA Co-Sponsorship Fund Information Page before applying.

GPSGA Phoenix Awards-The GPSGA Phoenix Award applications are open from October 28, 2024, to March 10, 2025. Late submissions will not be accepted. Please review the criteria and complete the form accurately. The application is available on GPSGA Community on Canvas via Microsoft Forms. Please note only one attempt is allowed, and applicants can apply for one category only. For questions, contact sonika.poudel@okstate.edu.

Graduate College Report

Spring 2025 General Graduate Faculty Zoom Meeting – March 13, 2025 at 1:30

Enrollment –Enrollment in Health Sciences is up 34.8 % compared to Spring 2024 at 1,679 people.

Dean Kluver commissioned a report from IDP that examined OSU international enrollment. The report determined that there are opportunities for graduate recruitment in targeted areas, especially in India. The Graduate College and Global Studies are exploring a strategic recruitment plan to target international growth.

Old Business

3000/4000 Courses – Discussion of Undergraduate courses being used on the Graduate Plan of Study was continued.

Graduate Application question – “How did you hear about us?” Discussion followed. And a motion was made by Dr. Foss and seconded by Dr. Yough to accept the new wording. The motion passed.

New Business

Graduate Faculty Status Results – An email was sent to Department Heads and Staff for Graduate Faculty Status Management System” with a portal link. The deadline is March 1st. Reminders will be sent. An on-screen example was shown to the Council.

Catalog Updates – The Graduate College has requested that all departments review and revise, as needed through Courseleaf, their Catalog Degree Sheets and Course Descriptions to ensure that the Catalog reflects the intent of departments. The concern is that programs have incomplete/erroneous information. Discussion followed.

A motion to adjourn the meeting was made by Dr. Brienens and seconded by Dr. Mao. Meeting adjourned at 3:02.