

Graduate Council Meeting Minutes September 26, 2025

Present:

Dr. Veronique Lacombe, Vice Chair
Dr. Ranjith Ramanathan, Group I
Dr. Ranjith Ramanathan, Group I
Dr. Yoo Kim, Group I
Dr. Graig Uhlin, Group II
Dr. Kevin Moore, Group III
Dr. Yu Feng, Group III

Dr. Peter Richtsmeier, Group IV
Dr. Marten Brienens, Group IV
Dr. Erin Dyke, Group V
Dr. Chris Eck, Group V
Dr. Karen Zwanch, Group V
Dr. David Wallace, Group VI
Dr. Rudra Channapanavar, Group VI

Graduate College:

Dr. Melanie Morgan, Dean
Dr. Matt Lovern, Associate Dean
Dr. Rebecca Sheehan, Associate Dean
Dr. Carol Powers, Assistant Dean

Guests:

Dr. Chris Ormsbee, ITLE
Abiola Samson, GPSGA President

Dr. Lacombe called the meeting to order at 1:32 p.m.

AI University Guidance – Dr. Chris Ormsbee offered general guidelines, tips, workshop information and explained the AI integration project.

A motion was made by Dr. Brienens and seconded by Dr. Ramanathan for discussion regarding zero-ending courses to happen within the Subject Matter Groups prior to taking it to the Provost. The motion passed.

Approval of Minutes – A motion to approve the August 22, 2025, meeting minutes was made by Dr. Brienens and seconded by Dr. Eck. This motion was approved.

APC Items

Dr. Sheehan presented the expedited APC items. No motion was required.

GPSGA Report

The first General Assembly meeting of Fall 2025 will take place on Wednesday, August 27, at 5:30 PM in Social Sciences and Humanities (SSH) Room 035. Representatives and liaisons from Tulsa and OKC campuses can participate virtually through our online attendance option's

Assistance/Grant/Fund Information – Fall 2025

-GPSGA Travel Assistance Application

- Application period: August 18 – October 31
- Exception Application period: November 1 – November 30
- Post Meeting/Conference Report due: October 31, 2025 – January 15, 2026
- Application materials and instructions will be available on the [GPSGA Canvas page](#).
- All award recipients must submit their Post Meeting/Conference Report between October 31, 2025, and January 15, 2026.

-GPSGA Co-Sponsorship Fund Application

- Application period: August 18 – September 30
- Post-Event Visual Report due: September 30, 2025 – January 15, 2026
- All application materials and reporting instructions will be available on the [GPSGA Canvas page](#).

GPSGA Membership Application – Fall 2025

All new and returning [representatives](#) and [liaisons](#) from graduate and professional student organizations and departments are required to complete the GPSGA Membership Application Form. The form is now available to download on Canvas and must be submitted via the designated Microsoft Form Submission Portal by October 3 at 5 PM.

Key Issues Identified by the GPSGA General Assembly

- Housing Concerns: Limited on-campus housing availability for returning graduate students
- Financial Impact: International student fee increases
- Orientation Enhancement: Following last year's feedback regarding the need for a more comprehensive and centralized graduate student orientation, we are pleased to acknowledge that Graduate College successfully launched the first centralized graduate orientation program
- Career Development: Exploring the creation of a centralized platform to better communicate available graduate assistantship opportunities across the university

Graduate College Report

Enrollment – Dr. Morgan announce record enrollment of graduate students for Fall 2025. The Main campus enrollment is down 3%, Tulsa enrollment has increased 19% and CHS has increased 29%. Applications are at almost 11,000 submitted. Resident enrollments are down 30% and online enrollment is up 255%. International student enrollments are up 2% while Masters International student enrollments are down 17%.

90 Hr. Undergraduate Degree – A decision will need to be made if OSU will accept it.

Mentoring Workshop – Dr. Morgan reported the mentoring workshop was very successful.

Virtual Recruitment Fair – The Recruitment Fair was held this morning (September 26) and was well-attended.

Old Business

Graduate Faculty Database – Dr. Powers reminded everyone that new nominations should be in the portal by October 6, 2025. Dr Sheehan reminded Department Heads should update RPT results in the portal as well.

ITA Exam – Deans of each college have agreed to pay for their own student's ITA Exam fees.

Duolingo has been approved as a test of English proficiency by the Board of Regents.

Examining Committee Membership - Dr. Morgan proposed make-up of committees to be discussed at the next meeting of the Graduate Council.

Cancellation Policy – Courses with less than 8 students enrolled risk being cancelled due to enrollment. This was discussed whether the program should make that decision.

New Business

POS/GPA Retake Policy - A handout was distributed that reads: 'A graduate student shall have the prerogative to repeat a single course one time, to achieve a higher grade. Only the highest grade earned of the 2 attempts will be used in the calculation of the GPA. All attempts shall be recorded on the transcript, with the earned grade for each course listed in the semester in which it was earned. This provision may only be used once during a graduate student's program.' This will be discussed at the next meeting.

Update GC By-laws – Dr. Lacombe reported the by-laws are being updated and should be finalized shortly.

A motion to adjourn the meeting was made by Dr. Brienien and seconded by Dr. Eck. The motion was approved and the meeting adjourned at 2:59 p.m.