

Additional information for Academic Regulation 4.7 “Graduate Credit for Graduating Seniors”

This program is intended to encourage undergraduate students to continue their education in a graduate program at OSU. The graduate coursework taken as a part of this program may or may not be recognized for graduate credit at another university. The general guidelines are as follows:

- 1) **This form must be completed and turned into the Graduate College by the end of the second week of the semester in which the graduate level courses are taken (or by the end of the 1st week of a summer session).**
- 2) Students must have a minimum cumulative graduation/retention undergraduate GPA of **3.00**.
- 3) An OSU undergraduate student may apply to take graduate level coursework (for graduate credit) in his/her last semester or within the last 12 hours of coursework while enrolled as an undergraduate.
- 4) Students should be aware that taking graduate level courses while an undergraduate **may affect their financial aid**. Any student who receives financial aid should check with a financial aid officer BEFORE enrolling in graduate courses.
- 5) The student must earn no less than a “B” in any course for which he/she seeks graduate credit.
- 6) The maximum number of credit hours a student may use for graduate credit while an undergraduate is 15.
- 7) The graduate courses identified on this form may not be used to meet requirements for an undergraduate degree.
- 8) The student must have completed a diploma application for his/her undergraduate degree in the Certifications section of the Registrar’s office *prior to completing this form*.
- 9) Students are cautioned that institutions other than OSU may or may not allow courses taken for graduate credit during the senior year to be transferred into one of their graduate programs.
- 10) Specific University Academic Regulations regarding this process may be found in the University Catalog, Section 4.7.

Please contact the Graduate College with any questions regarding this form:

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