

- New Appointment\***  
 **Renewal**

**Appointment to the Graduate Faculty**  
 (A copy of the curriculum vitae must be included)

Name: \_\_\_\_\_  
 Academic Rank: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 College: \_\_\_\_\_ Department / School: \_\_\_\_\_  
 Highest Degree: \_\_\_\_\_ Date: \_\_\_\_\_ University: \_\_\_\_\_

Semester Appointment Effective: \_\_\_\_\_ Year: \_\_\_\_\_

- Full\*\***  
 **Ex Officio Member**

**Check appropriate categories below:**

- Associate Member**  
 **Emeritus Member**

- Level 1  May teach graduate coursework.  
 Level 2  May do above and serve on master's committees.  
 Level 3  May do above and serve on doctoral committees.

Attach a letter of explanation if necessary

- Temporary Associate Member\*\*** Level: \_\_\_\_\_  
 Has previously held Temporary Graduate Faculty Membership?  
 No  Yes (When) \_\_\_\_\_

List Graduate Course(s) to be taught under this appointment:

Graduate Committee to serve on: \_\_\_\_\_

Duration of Appointment: From: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_  
 To: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

**Signatures:**

Approved by Department Head: \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved by Group Chair: \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved by Graduate Dean: \_\_\_\_\_ Date: \_\_\_\_\_

**Please send copies to:**

- Original: *grad.faculty@okstate.edu To be retained by Graduate College.*  
 1 Copy to: *Department Head*  
 1 Copy to: *Graduate Faculty Member*

\*New tenure-track faculty do not need to fill out this form. They are automatically added to the Graduate Faculty.  
 \*\* Full membership is restricted to full time OSU Faculty only. Only non-tenure track faculty who seek Full membership need to fill out this form. Tenure-track faculty are appointed as Full members upon employment.  
 \*Temporary appointments and exceptions may be granted by the Dean of the Graduate College, in compliance with the General Graduate Faculty By-Laws, Section 2.1.