Graduate Council Minutes
August 20, 2010

Council Members Present:
Dr. Barbara Stoecker, Group I
Dr. Eric Reitan, Group II
Dr. Rob Whiteley, Group III
Dr. Lan Zhu, Group III
Dr. Shelia Kennison, Group IV
Dr. Marlys Mason, Group IV
Dr. Karina Shreffler, Group IV
Dr. Kathleen Kelsey, Group V
Dr. Tim Passmore, Group V
Dr. Greg Sawyer, Group VI
Dr. Pamela Lloyd, Group VI

Graduate College
Dr. Mark Payton
Dr. Jean Van Delinder
Dr. Craig Satterfield

Guests
Dr. Nancy Wilkinson
Dr. Jennifer Borland
Dr. Tom Wikle
Dr. Afshin Ghajar
Dr. Larry Hoberock

Dr. Lowell Caneday, Graduate Council Vice Chair, had a scheduling conflict which precluded his attendance. Dr. Rob Whiteley, serving as the Acting Vice Chair, recognized a quorum and called the meeting to order at 1:30 p.m.

Approval of April 23, 2010 minutes
Following a motion (Stoecker) and a second (Passmore), the April 23, 2010 minutes of the Graduate Council were approved.

GPSGA report
No report was given.

Graduate College Report
Dr. Payton reiterated the leadership change in Graduate College and introduced Jean Van Delinder as Interim Associate Dean. He also stated that two new admissions officers had
been hired and will start August 30. Graduate enrollment is up 10% overall, 13 shy of record enrollment (4,667 last year) and they expect to exceed our record enrollment sometime today. International student enrollment is up, domestic enrollment is considerably higher. Doctoral enrollment has increased approximately 9%, masters 8%, and 20% special. OSU-Tulsa’s enrollment is over 900 students for a 13% increase. Undergraduate students in OSU-Tulsa have not been increasing, but graduate student enrollment has made steady increases for the past two or three years. Dr. Satterfield also stressed that diversity numbers have significantly increased.

Whitely asked about the future of the graduate dean’s position. Payton responded that since the provost is new, he is likely going to take his time in deciding what direction he wants to go. Payton stated that, to his knowledge, no search committee for the position has been formed.

**New Program Requests**

*Mechanical & Aerospace Engineering Option in Unmanned Aerial Systems (MS & Ph.D.)* – APC recommended these options be approved by the Council. After discussion and review Stoecker moved to accept, seconded by Kelsey. Motion approved.

*M.A. in Art History* – APC recommended approval of this new program pending significant edits. Dr. Tom Wikle, Arts & Sciences Associate Dean, assured Council that the College will devote a new faculty line and graduate assistant resources to the Art Department to support this new graduate program. After brief discussion, a motion was made by Kelsey to approve the program, seconded by Stoecker. Motion approved.

**Old Business**

*Bylaws reports from Groups* – All groups announced that their respective bylaws are in compliance.

*Graduate minors* - Council is asked to review a proposed Policies & Procedures document established for undergraduate and graduate minors. After much discussion there was a motion (Stoecker) to approve the graduate minor portion, with the language “as approved by the minor coordinator” inserted at the end of the first sentence of section 2.07. Following a second (Kennison), the motion was approved. Dr. Payton will forward the document to Gail Gates who will present it to Instruction Council.

**New Graduate Minor Request**

*Minors in Entomology/Plant Pathology* – APC approved with changes in the transfer credits policy to be in line with the new P&P document. After considerable discussion regarding the appropriateness of approving a minor without an established P&P in place, there was a motion (Kelsey) and second (Kennison) to approve the Entomology minor after removing the unnecessary section A.5, that states that minors in both Entomology and Plant Pathology can be earned. The motion passed with one abstention (Passmore). Another motion was made (Reitan, seconded by Kelsey) to accept the Plant Pathology minor contingent upon the removal of the language to restrict degree program to only students earning “MS, MAg, and
Ph.D. degrees” and the removal of section A.5 (similar to that in the Entomology minor). The motion passed with one abstention (Passmore).

**New Business**

Council was asked to consider Graduate Faculty nominations to University committees.

*Regents Professor Committee nominations:* John Mintmire (III), Carey Pope (VI) – Motion to approve (Stoecker), seconded (Sawyer). Motion approved.

*Academic Integrity Panel nominees:* David Thomas (A&S), Chris Ross (VM) - Motion to approve (Kennison), seconded (Reitan). Motion approved. Payton noted that Human Environmental Sciences still needed to send in a nomination.

*Scholarship & Financial Aid Appeals Committee:* Merrall Price (Representing Grad Fac.) – Motion to approve (Reitan), seconded (Mason). Motion approved.

**Other**

Stoecker asked about the reinstatement for Graduate Faculty and whether the standard GF-1 form could be used. Payton responded that there is a box on the GF-1 form that could be checked that specifies that the action is a renewal and not a new nomination. Renewal dates appear in the database, but the specific dates must come from the groups. Kennison remarked that they would like to synchronize renewal dates with cumulative review, and that these dates need to come from the academic units, though this information can be retrieved from the Office of Academic Affairs.

It was suggested that Payton invite the new provost to the next meeting in September. He agreed to ask Dr. Sternberg to attend.

Meeting was adjourned 3:00 pm. The next meeting is Friday, September 17, 1:30pm.