Graduate Council Minutes
February 17, 2012

Dr. Lowell Caneday, Vice-Chair
Dr. William McGlynn, Group I
Dr. Brenda Smith, Group I
Dr. Deborah Jaworski, Group I
Dr. Allen Scott, Group II
Dr. Barry Lavine, Group III
Dr. Shelia Kennison, Group IV
Dr. Tim Passmore, Group V
Dr. Don Boswell, Group V
Dr. Greg Sawyer, Group VI
Dr. Pamela Lloyd, Group VI
Jeff Simpson, GPSGA

Graduate College
Dr. Sheryl Tucker
Dr. Jean Van Delinder
Dr. Craig Satterfield

Approval of minutes – Moved Allen, Tim seconded. Pamela Lloyd – Pass/Fail last page spelling error. Approved as amended.

GPSGA report

$2200 in funding was available for registered organizations. Every organization that was eligible applied and received a portion of what they requested. Travel grant procedures are finally all caught up. In the third quarter, the most recent cycle international students applied for travel grants, which was a record number. Funds for international students come out of a different fund than for domestic student requests. Travel fund requests are divided into three categories - local, regional and international conferences. Next week is Research Week Symposium. Judges and moderators are still needed. Thursday, February 23rd, the VP of Research sponsoring the PhD movie, which is based on a comic strip about graduate students.

Graduate College Report

The Graduate Faculty database is now handled by Mike Heppler who will be updating and maintaining the faculty database.

All academic program reviews are coordinated by Brenda Masters in the Provost’s Office. The Graduate College would prefer the Council solicit more input from their subject groups. Ideally, Groups would review them during their Spring meetings in March, and then make a formal recommendation to the Council, and then, as a body, the Council would vote to move them forward in April. Meetings with Provost and
other deans would be the second week of May with five-year reports reported to the State.
Please update the Graduate College about Group meeting schedules and please let Rosslyn know.

**Old Business**

None

**New Business**

Graduate Faculty Status. Spreadsheets denoting Graduate Faculty status have been sent to all Group Chairs. There will be a Council subcommittee formed to review the current definitions of affiliate and member faculty status. Their charge will be to review the wording in the bylaws and to check for inconsistencies between Subject Matter Groups. One problem is, the timing of the removal of Graduate Faculty membership (e.g., active in a unit vs. emeritus status)? There is also another problem with “instructors of record” sometimes not being the person teaching the course, thereby going around the policies – e.g. graduate students in the program teaching their peers. Also need to tighten up the language on status levels – e.g. “affiliate” cannot serve on a committee, but may teach classes up to their credentials. The preference is for transparency which can be facilitated by cleaning up the Group bylaws. Letters of approval for graduate faculty could include the rules.

The subcommittee members will be:
- Allen Scott
- Marlys or Shelia
- Don Boswell
- Pamela Lloyd
- Bill McGlynn
- Barry Lavine

The bylaws were last reviewed two years ago. When there is a conflict between the groups, the Council bylaws supersede the group bylaws.

**Other Policy Issues**

The following policies need to be reviewed:

1. 0.5 FTE Policy for GTA’s and GA’s was initiated. - Allen moved to table this discussion until March.
2. Number of 6000 or dissertation hours a student must take after doctoral candidacy.
3. Pass/No Pass Grades for Internship Courses. As a grade is currently a Pass/No Pass grade is not allowed on a POS at the graduate level. Two programs have internship where they are gone for a year where pass/no pass is used. Asked the Council for feedback.
4. Taking unnecessary hours just to be eligible to graduate.

5. Students who have passed their dissertation but missed the deadline can be given a waiver to enroll in the next semester.

6. Continuous Enrollment policy.

7. Out of state waivers on extension courses. Depends on section numbers. Financial model is different. Hopefully will be resolved in the departments. There is already a task force looking into it.

The Graduate College Associate Dean Candidate Forum is on Monday, February 27th at 3:30 p.m. in Room 108 NRC with a reception following.

Adjourned at 2:55 p.m.