Graduate Council Minutes  
November 18, 2005

**Present:**

Council Members: Dale Alspach, Charles Hendrix, Bob Hunger, Diane Montgomery, John Romans, Al Rouch, Rob Whiteley, William Decker, and Carolyn Henry  
GPSGA: Absent  
Graduate College: Gordon Emslie and Deb Jordan

**Approval of October 21, 2005 Minutes:**  
Following a motion (Alspach) and a second (Rouch), minutes from the October 21, 2005 meeting of the Council were approved as amended.

**Graduate & Professional Student Government Association (GPSGA) Report – Shirley Vincent**  
Report provided by paper copy. Contact Shirley with any questions regarding report. They are interested in receiving feedback regarding their newsletter format.

**New Business**

- Unless otherwise notified, the December 16th meeting of the GC is cancelled because it falls on the day of Commencement.
- International Studies Certificate  
  -International Studies currently has a certificate that can only be earned while pursuing a masters degree, but they would like for this to become a stand-alone certificate. Nancy Wilkinson will be asked to send a full document for a program modification requesting this change through the appropriate channels.

**Rules Committee – Dale Alspach**  
Two requests were presented to the Council. After discussion, motions and seconds were made, and all recommendations made by the Rules Committee were all approved.

**Membership Committee – Alexander Rouch**  
There was a motion (Rouch) and second (Alspach) to vote on approval of entire group. Motion passed.

**Graduate College Report – Gordon Emslie**  
GAP (tuition assistance program)

- Less than half the allocated money was spent, therefore, TA’s and RA’s will again be assisted with three credit hours in the spring semester.
- Numbers were much larger than expected due to a variety of reasons, notably improper coding of positions in the past
- Dr. Emslie will be asking for a substantial increment for this program for next year through the budget process.

**Stipends**
• Results from a national Survey of Graduate Student stipends show that 40% of OSU departments are in the bottom quarter of peer group selected, 40% are between the first and second quarter and two departments are above the median but still fall short of the top.

Admissions
• Every department is getting all admission information electronically.
• The MBA program is not longer accepting paper admission documents. Dr. Emslie encourages every department to do the same.

Commencement
• Should be shorter; students will proceed at 6:45pm & platform party at 7:00pm.

TOEFL
• The Graduate College is starting to receive new TOEFL scores.
• Dr. Jordan will be sending out information as to what the new numbers mean.

Old Business
Bylaws and Upcoming Vote
• Regarding extensions and waivers, Dr. Emslie will report every month what decisions were made and will bring any problematic issues to the Council.
• After the bylaws are passed there will be consideration of a catalog change to the effect that the Graduate Dean is not the final word regarding these matters. This will be revisited in the spring after the votes have been counted.

There was a motion (Alspach) and second (Rouch) to approve proposed bylaws of the graduate faculty. – Motion passed.

When the new bylaws become effective there needs to be some type of wording about transition of faculty from the current to the revised bylaws. All Associate and Full Members will become Members and all Temporary Members will become affiliate members effective in March 2006.

Graduate Deans List
• The Council was urged to recommend criteria for establishing a Graduate Deans’ list, recognizing the top ten percent or so of graduate students. Recognizing the broader scope of graduate academic studies, the criteria should be based in more than GPA

Meeting adjourned: 2:30 pm

Next meeting of the GC: January 20, 2006 in 241 Willard at 1:30p