

Graduate Faculty Appointment and Reappointment

In keeping with Oklahoma State University's mission as a land-grant institution, individuals considered for appointment to the Graduate Faculty shall demonstrate substantial achievement in each of the areas of research/scholarship/creative activities, graduate teaching, and extension/service. Recommendation for membership in any category of the Graduate Faculty is subject to the approval of the appropriate institutional unit and the Graduate College.

No one enrolled as a degree-seeking graduate student in a graduate program at Oklahoma State University may teach a course taken for graduate credit in their own graduate degree program.

The revocation of privileges of a Member, Associate, or Emeritus Member shall be in accordance with the general Graduate Faculty Bylaws.

Full Member: New tenure-track Oklahoma State University faculty members are granted an initial appointment to the Graduate Faculty at the time of hire. Oklahoma State University faculty who are reappointed, promoted and/or granted tenure shall be immediately eligible for renewed membership. Members must be evaluated at least once every five years by a committee of other Members in their unit to determine if they meet the Subject Matter Group requirements for renewed membership. Candidates may appeal a Graduate Faculty evaluation to the Officers of their respective Subject Matter Group through the standard Subject Matter Group review process. If that appeal is rejected, the candidate may appeal to the membership committee of the Graduate Council.

Associate Member. Appointment and reappointment as Associate Member of the Graduate Faculty is contingent upon meeting the appointment criteria of the member's Subject Matter Group. The normal term of membership for an Associate Member shall be for no more than five years and shall be renewable. Appointment and reappointment as Associate Member shall be initiated by submission of the "Appointment to the Graduate Faculty" form by the Unit Head to the Dean of the Graduate College. The Dean of the Graduate College will then forward the form to the appropriate Subject Matter Group for review.

Emeritus Member: Appointment and reappointment of Emeritus is initiated by the Unit Head to the Dean of the Graduate College. Reappointment shall be for no more than five years and shall be renewable.

Ex Officio Affiliation. The President, the Graduate College's administrative leadership, and all deans and vice presidents are eligible to be considered for Graduate Faculty membership through an Ex Officio Affiliation process, where the review is through the elected faculty representatives serving on Graduate Council. Ex Officio Affiliation may result in Full, Associate or Emeritus Membership status depending on what is requested and deemed appropriate by the Graduate Council.

Separation

Removal of Graduate Faculty status in all categories is automatic upon separation from the University unless an exception is requested and approved (e.g., to complete service on a

committee), and such exceptions will only be for a specific purpose/term, not to exceed five years. The Unit Head will submit the “Removal from the Graduate Faculty” form to the Dean of the Graduate College for the removal of all membership categories.

Temporary Appointments

Temporary appointments and exceptions may be granted by the Dean of the Graduate College, in compliance with the general Graduate Faculty Bylaws.

Approved

Graduate Council, April 2014

Graduate Faculty, May 2014