Graduate Council Minutes  
September 16, 2005  

Present:  
Council Members:  Dale Alspach, Lowell Caneday, Bill Decker, Carolyn Henry and Bob Hunger  
GPSGA:  Absent  
Graduate College:  Gordon Emslie, Deb Jordan, Craig Satterfield  
Guests:  Carol Moder, Paul Rossler, Brenda Johnson and Steve Hallgren  

Approval of August 26, 2005 Minutes:  
Following a motion and a second, minutes from the August 26, 2005 meeting of the Council were approved.  

Graduate & Professional Student Government Association (GPSGA) Report – Shirley Vincent  
• A written report prepared by Vincent was provided to each council member. Members were asked to read the GPSGA report and contact Vincent with any questions  

TELP etc. – Carol Moder  
Graduate Council expressed an interest in using the new TOEFL scores in place of the TELP (where possible). Applicants with old TOEFL scores will still be required to take the TELP upon admission to OSU. A score or 70 or above on both subscales would constitute a “pass;” if either test score is below this, the student would be required to take ENGL 0003 until achieving an ‘S’ grade.  
Cut scores based on the new TOEFL examination are being established at the Regents level. Current policy is that if a student scores 600 TOEFL and 5.0 on the TWE they are exempt from the TELP. Students who score at least a 550 on the TOEFL are fully admissible to the Graduate College. Council members discussed requiring a minimum score of 20 for the listening and reading subscales, along with a composite of 42, for exemption from ENGL 0003. The goal would be to target the same range of proficiency as a 70 on the TELP. Students with a passing score on the listening and reading portions, but who make less than 22 on the writing section would be required to take a new 3-hour writing class (4xx3*). Students who satisfactorily complete ENGL 0003 could also take ENGL 4xx3*; however, it would not be required unless the advisor deems it necessary. ENGL 0003 would increase its focus on listening and reading skills; 4xx3* would be an academic writing class focusing on the kind of writing students would typically need for graduate work.  
TELP will be used for the next two years for people who have old TOEFL scores and for those with no TOEFL scores because of demonstrated hardship (e.g., the TOEFL is not offered in their home country).
The Graduate College will explore options for ENGL 0003 equivalency at Tulsa Community College for graduate students who are based on the Tulsa campus.

There was a motion (Alspach) and second (Henry) to accept sections 1-3 of the TELP document as drafted. Motion passed.

The Council considered a proposal to make the Catalog section on SPEAK/ITA clearer, and to allow student graders from the same Graduate Council group as the GTA candidate. There was a motion (Decker) and second (Caneday) to approve with a friendly amendment to change wording per suggestions from the Council. Motion passed.

**New Business**

- New Program Request – Certificate in Engineering Management – Brenda Johnson

After discussion there was a motion (Henry) and second (Alspach) to approve the certificate program after corrections requested were made and forwarded to Dr. Jordan for approval. Motion passed.

**Rules Committee – Dale Alspach**

Eight requests were presented to the Council. After discussion, motions and seconds were made to support all the recommendations as made by the Rules Committee. Motions were all approved.

**Graduate College Report – Gordon Emslie**

- Paper copies of grade reports will no longer be printed. Departments wishing to have paper copies can request e-print copies from the Registrar’s Office.
- New graduation clearance procedures for students will be mailed out the week of September 19.
- GAP tuition scholarships for tuition are in the process of being implemented. However, due to a significantly greater number of qualified recipients beyond what was anticipated, implementation of this program is being resolved in discussions between Dean Emslie and individual Colleges.
- Plan of Study – does the Council want to put a limit of the amount of ‘0’ ending courses to allow on a Plan?
- Dr. Emslie asked for and received permission from the Council to share items under consideration with the Research Council.
- There was a request for Sonia to start e-mailing minutes to all Group members.

**Old Business**

Bylaws and Upcoming Faculty Vote – Steve Hallgren
• There was a consensus that the bylaws be finalized at today’s meeting so they could be presented to the Groups during their meetings in October.
• After much discussion Emslie requested a resolution from the Grad Council to define committee membership and their roles.
• Emslie will update the rationale document.
• According to the current bylaws, eight positive votes are needed for the proposed (revised) bylaws to go to a vote of the entire Graduate Faculty. Hunger and Sonia will work on conducting this vote by the Council during the end of September.
• If the proposed bylaws are accepted current faculty who meet qualifications will be “grandparented” in as Graduate Faculty.

Meeting adjourned: 4:00pm

Next meeting of the GC: October 21, 2005 in 241 Willard at 1:30p