Graduate Council Minutes

June 20, 2008

Present:

Dr. Lowell Caneday, Vice-Chair
Dr. Barbara Stoecker, Group I
Dr. Allen Scott, Group II
Dr. Merrall Price, Group II
Dr. Sandee Goetze, Group V
Dr. Kathleen Kelsey, Group V
Dr. Lin Liu, Group VI

Graduate College:

Dr. Gordon Emslie
Dr. Mark Payton
Dr. Craig Satterfield
Mike Heppler

Approval of May 16, 2008 minutes

Following a motion (Scott) and a second (Goetze), the May 16, 2008 minutes of the Council were approved.

GPSGA Report

No representative present.

Graduate College Report

Time to Degree Extensions Granted – Dr. Payton presented information to members on the number of extension requests received by the Graduate College during the Spring 2008 semester. He noted that some of these requests were for a second extension, and explained that such requests must be accompanied by an agreement, signed by both the student and adviser, that no further extension requests will be granted under any circumstances.

Thesis/Dissertation Format – Dr. Emslie informed the Council that, because of the universal acceptance of electronic submission of theses and dissertations, the Graduate College was removing the requirements for strict adherence to established margin formats. The Thesis/Dissertation webpage carries a strong suggestion to use the templates provided. The abstract page must still be submitted in specified format on bond paper; the signature page must meet format specifications, but can be on plain white paper.
Temporary Graduate Faculty Appointments – The Council was informed that 54 temporary appointments (either new tenure-track OSU faculty or affiliate members) were approved by the dean during the last year. Dr. Emslie stressed that such approval is not automatic, and that several submissions were referred to the Subject Matter Groups for review.

Student Handbook - Dr. Satterfield presented the new Student Handbook for council members to peruse. This handbook will be mailed to all new students 3 weeks after admission, and will be expanded next year to include more services on the Tulsa campus. Dr. Satterfield agreed to send the final pdf version to graduate coordinators, with printed hard copies to be sent later.

Candidacy Reception – With support from the Council of Deans and the Office of the Vice President for Research & Technology Transfer, the Graduate College plans to host a candidacy reception during Research Week. This could involve approximately 250 students recently admitted to candidacy.

OSU-Tulsa Representation at Graduate Council meetings – Dr. Emslie suggested the Council invite Dr. Raja Basu, in an ex-officio capacity, to Graduate Council meetings, and to include him in all pertinent emails and correspondence. Following a motion (Scott), and a second (Kelsey), the motion was approved.

Regents Professor Review Committee – Dr. Emslie reminded the Council that Groups I and IV still need to recommend replacements for members of this committee that have rotated off.

Old Business

Doctoral Candidacy – Representatives of the various groups reported on the faculty response to the recently-circulated doctoral candidacy proposal. After a brief discussion, during which Dr. Emslie assured the Council that any action would be phased in (similar to the recently-adopted R-grade proposal), Scott moved and Kelsey seconded a motion to accept the document, with an amendment that requires a minimum of 10 hours in candidacy for Ph.D. students and a minimum of 7 hours in candidacy for Ed.D. students. Motion carried unanimously.

Doctoral/Specialist/Masters Committee Roles – Dr. Payton presented final versions of these documents, as requested by Council at its May 16, 2008 meeting. Scott moved, seconded by Goetze, to approve. Motion carried unanimously.

Update on RCR – Dr. Emslie shared the responses to date in connection with the request to identify courses that could be recognized as providing formal education in RCR issues.
New Business

Criteria for Placement and Removal of Academic Probation – Dr. Payton presented a proposal to change the Catalog wording regarding placement on, and removal from, academic probation to reflect not so much whether a student makes a “B or better in every course” (current wording) but rather a “B average over a reasonable number of courses.” A motion to approve this document, with minor editorial corrections, was made by Scott and seconded by Kelsey. Motion carried unanimously.

Other

Meeting adjourned 2:51 pm