Graduate Council Minutes
August 19, 2011

Council Members Present:
- Dr. Lowell Caneday, Vice-Chair
- Dr. William McGlynn, Group I
- Dr. Brenda Smith, Group I
- Dr. Deborah Jaworski, Group I
- Dr. Allen Scott, Group II
- Dr. Lan Zhu, Group III
- Dr. Mark Wilkins, Group III
- Dr. Marlys Mason, Group IV
- Dr. Tim Passmore, Group V
- Dr. Don Boswell, Group V
- Dr. Greg Sawyer, Group VI
- Dr. Pamela Lloyd, Group VI
- Dr. Craig Stevens, Group VI

Graduate College:
- Dr. Sheryl Tucker
- Dr. Jean Van Delinder
- Dr. Craig Satterfield

Guests:
- Mr. Jeff Simpson/GPSGA President and Study Abroad Coordinator
- Dr. Christine Johnson

Following a motion (Scott) and a second (Passmore) the minutes of April 15, 2011 meeting were approved with edit of misspelling.

GPSGA report
Some of the upcoming functions of the GPSGA are the Welcome Reception at 4 pm next Thursday in the NRC Atrium and Lights on SWO. GPSGA funding is up $3,000, which will help provide more travel grants, etc. Officers met with President Hargis last week to discuss loss of subsidy loans in federal government. Other items of interest include the transition to new email system on campus, which has caused lots of problems for students. GPSGA will move to new offices in SU, right next to SGA. GPSGA is seeking donation of copy paper and other office supplies. As a reminder, graduate student representatives must attend 75% of meetings to be considered “active” to ensure their unit or department is eligible to qualify for travel grants.

New Program Requests/Changes
- **Master of Science in Human Sciences – Program Name Change** - Approved by APC.
  Following a motion (Scott) to approve and a second (Passmore), the motion passed unanimously.

- **Human Sciences – PhD – Program Name Change** - Approved by APC. Following a motion (Scott) to approve and a second (Passmore), the motion passed unanimously.
**Human Sciences – PhD – Option Addition** – Dr. Caneday indicated that in the curriculum requirements there are two references to PhD in HES; the suggested change would be to add “formerly known as” in the documents; a second question related to whether students in the program actually received a Master of Science during completion of the Ph.D. program Dr. Johnson indicated that some students enroll directly from bachelor degrees. If the student cannot finish PhD program, there is a mechanism in place to transition to the MS degree. Following a motion to approve, with edits (Scott) and a second (Passmore), motion passed.

**New Business**

**Group II Leadership** - Chair left OSU, vice-chair resigned. Council requested Dr. Allen Scott to step in to serve as Chair until the Group II October meeting to elect officers. Very few interested in serving. Dr. Scott will seek chair and vice chair but will probably talk someone into serving as vice chair and he will stand as chair. Dean Tucker is raising awareness across campus of the Council as an elective body of the graduate faculty. Historically, most groups don’t have a lot of participation from faculty. Groups are required by the bylaws to have fall meeting. Graduate College will attend the group meetings. Group chairs to send out reminders.

**Old Business**

**Alterations in GF1 Forms** - Final form (hopefully). Two request for additional drop down boxes for Faculty Rank. Form will be live in the Fall on the Graduate College website. Corrected form sent to Graduate College and will be disseminated to Council. After further discussion there was a motion (Sawyer) and a second (Wilkins) to approve with modifications. Motion passed.

**Graduate College Report**

Enrollment numbers, as of the end of day yesterday, are down 68 students over last year. We had a large graduating class in May, returning student are less, new students down. There was a big push during Summer recruitment. The reasons given for nonattendance are couldn’t afford to go to school, better financial package compared to OSU, etc. Application for domestic students about the same, international student about the same, but down a little bit. Issue of quality versus numbers was raised. Quality is subjective and with application screening being decentralized at OSU, quality is difficult to measure. Something to look at in the long term. There is also a new GRE exam out starting in fall 2011. The scoring is dramatically different and the Graduate College will be providing a session on the exam.

Academic program reviews handed out to group chairs. Fast turn around is required because they will need to go to the Regents in early fall. Will be scheduling a meeting with Dr. Tucker to review program, then moves on the Provost and then Regents. Regents guidelines are centrality to the mission, quality, time to graduation, products you expect from the graduate programs, resources. Come to the meetings with the dean with bullet points for discussion. Need to have the reviews done by end of September.
AAAS-Regional Meeting. TU taking the lead on this. Inviting students, postdocs and faculty to organize symposia and/or present. Significant opportunity to get students involved.

International Teaching Assistant (ITA) program will be reviewed this year. Looking at ITA in the context of all programs that assist international students, such as ELI. Hope to improve communication and streamline the process for students.

Would like to have a Town Hall for graduate faculty once or twice a year. Want to hear ideas from faculty and have Council there and participate.

Dr. Caneday asked about funds related to recruitment of students. Each college is given an allotment to bring students to OSU. He asked for any ideas based on need rather than equally. The Graduate College will review the equality of the funds available for each college to maximize our resources. There was discussion of how CHS aligns with the Graduate College and potential funding. Dr. Tucker will be in Tulsa on Monday visiting with both campuses.

Dr. Caneday introduced Dr. Tucker to Council. Dr. Tucker welcomed new council members. She is looking forward to working together to ensure the quality and integrity of OSU graduate degrees. Her vision for the Graduate College is highly service oriented. She is seeking to continually improving our services and invites feedback and interaction. Vision also includes being value added to prepare students for the careers of today and the future (e.g., soft skills or professional skills). She would like to see students interact more with each other and come together to learn about each others’ research, scholarship and creative activities. Hopes to engage the graduate student population to form ties will drive new research ideas.

**Other**

Next meeting: September 16, 2011. Meeting adjourned 2:40 pm.